



313 CREE MEADOWS DRIVE  
 RUIDOSO, NM, 88345  
 575-258-4343

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## STATE OF NEW MEXICO DUCT SEALING VISUAL INSPECTION CHECKLIST

**TO BE COMPLETED AND PROVIDED TO THE INSPECTOR AT THE TOPOUT MECHANICAL INSPECTION**

| Project Address: _____                                       |   | (X one) Village of Ruidoso: ___ Lincoln County: ___ |                  |                |       |
|--|---|---|------------------|----------------|-------|
| Permit Number: _____   |   |   |                  |                |       |
| Duct Sealing   | Inspection Guidelines   | Corrections Needed                                  | Builder Verified | Rater Verified | N/A   |
| Overall Sealing  | Requirements:<br>Ducts, air handlers and filter boxes shall be sealed. Joints and seams shall comply with the New Mexico Mechanical Code, as applicable |   |                  |                |       |
|  | Climate Zone: 5B  |   |                  |                |       |
|  | 1.1 All Duct work connections performed per New Mexico Mechanical Code as applicable  | Y / N   | Y / N            | Y / N          | Y / N |
|  | 1.2 All Flexible Ductwork (elbows, wyes) is sealed per New Mexico Mechanical Code as applicable   | Y / N   | Y / N            | Y / N          | Y / N |
|  | 1.3 Air handler to ductwork is sealed per New Mexico Mechanical Code as applicable  | Y / N   | Y / N            | Y / N          | Y / N |
|  | 1.4 No Building cavities have been used as ducts or plenums   | Y / N   | Y / N            | Y / N          | Y / N |
| Inspected by: (X one) ___ Energy Rater <b>OR</b> ___ Builder |   | Inspection Date: ___ / ___ / ___                    |                  |                |       |
| Company/Entity Name: _____                                   |   |   |                  |                |       |
| Signature: _____ Printed Name: _____                         |   |   |                  |                |       |